

BID INFORMATION MEMORANDUM

Fixed Price Competitive Bid Solicitation

CF Mart #3022

Wyoming Avenue and Pringle Street, Kingston, PA, Luzerne County

PADEP Facility ID #40-08512; USTIF Claim #2005-0033(M)

USTIF understands and appreciates the effort necessary to prepare a well-conceived response to a bid solicitation. As a courtesy, the following summary information is being provided to the bidders.

Number of firms attending pre-bid meeting:	13
Number of bids received:	7
Number of administratively complete bids:	7
List of firms submitting bids:	Apex Companies Converse Consultants Liberty Environmental Marshall Miller & Associates Moriarty Environmental Mountain Research, LLC Patriot Environmental

The bids were evaluated based on 1) price; 2) experience/qualifications; and, 3) understanding of the RFB and Site conditions. The range in cost between the seven evaluated bids was \$65,374 to \$149,352. The median bid was \$97,863. The average of the bids was \$98,283. Based on the numerical scoring, all of the seven bids was determined to meet the “Reasonable and Necessary” criteria established by the Regulations and was deemed acceptable by the evaluation committee for USTIF funding. The claimant reviewed and selected the acceptable bid.

The selected bidder was Converse Consultants: Bid Price - \$75,830.

The attached sheet lists some general comments regarding the evaluation of the bids that were received for this solicitation. These comments are intended to provide information regarding the bids that were received for this solicitation and to assist you in preparing bids for future solicitations.

GENERAL COMMENTS REGARDING EVALUATED BIDS

- Bid responses should include enough “original” language and thought that the knowledge and approach of the firm can be evaluated. The reason for this is that the bidders on the USTIF list are not prequalified and so the evaluation committee must evaluate the technical aspects of the bid and bidder. For example, some bidders contacted local authorities while others did not. In another example, a bidder presented alternatives to the forensic evaluation. While this was a discrete work scope, free thinking is still critical in the bid response.
- The qualifications section of bid responses should include brief resumes of project staff that include education and work experience, with particular focus on successful work completed in Pennsylvania.
- Cost estimates should not include the costs of tasks not requested in the Scope of Work (SOW) or an expansion of tasks. If additional or expanded activities are proposed, they should be discussed in the text and costs can be provided, but the cost of non-scope activities should not be included in the Total Fixed Price Bid Sheet. This includes additional investigation activities and/or administrative activities (e.g., meetings). The selected bidder may propose to modify the SOW with the identified additional or expanded activities during the development of the Remediation Agreement. The intent of the Total Fixed Price Bid Sheet in a defined SOW bid is to compare the costs for generally-equivalent scopes of work.
- Installation of soil vapor sampling points to total depth using air-knife and vacuum excavation techniques would likely result in compromised sampling points due to the disturbance of the vapor media.
- Installation of sampling points to depths of 10 feet using hand-auger techniques would likely be extremely difficult given the nature of the material at the site.
- Sampling at the site included 38 monitoring wells, 4 piezometers and 9 off-site wells, owned and located on the Pompey Dodge property.